

**WEB UPDATE – LEVY OF FEES FOR ISSUE OF CERTIFIED COPIES
OF DOCUMENTS ISSUED BY AFNHB**

(11 Aug 21)

1. A number of requests have been received from allottees or their dependents/ successors in the recent past for issue of certified true copies of documents such as Allotment Letter and Possession Letter (issued by AFNHB) on account of loss of original documents.
2. Para 0503 of Chapter V of Master Brochure 2012, states “*No additional ink-signed copy of the Allotment Letter and Possession Letter shall be issued by AFNHB. In case of loss of the original Allotment/Possession letter, a 'Certified True Copy' will be issued on submission of the original FIR from the Police, depending upon the circumstances of the case.*”
3. Loss of such important documents has a legal and financial consequence as they are critical evidence of property ownership. Therefore, with a view to prevent any case of fraud and safeguard the interests of allottees, with immediate effect, it has been decided to **levy a fee of Rs 1000 (per document) for issue of Certified True Copy of original documents.**
4. Allottees desirous of CTC of any original document are advised to submit an application undertaking loss/ misplace of original document and pay the amount as mentioned above, through electronic transfer/ Demand Draft / cheque to AFNHB at the time of submission of application. Thereafter, with due verification, CTC of the documents would be provided as requested for.
5. This is for information of all concerned.