



एयर फोर्स नेवल हाऊसिंग बोर्ड  
**AIR FORCE NAVAL HOUSING BOARD**

एयर फोर्स स्टेशन रेस कोर्स, नई दिल्ली-110003

Air Force Station Race Course, New Delhi-110003

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AFNHB/ADM/542

20 May 16

**To AFNHB Societies (list attached)**

**ADVISORY**

**SERVICE CHARGE – REGISTRATION OF DWELLING UNITS**

1. AFNHB issues authority letter in the name of members nominated by the Societies authorising them to sign the registration documents of conveyance deed / sale deed / sub-lease deed on its behalf for registration of individual dwelling units since it is not feasible for AFNHB to position the Project Director or Project Staff at the Site office for longer durations after completion of the Project.
2. It has been brought to notice of this Board that some of the members duly authorised by AFNHB for signing the registration documents have demanded unauthorised charges for the same. AFNHB has not stipulated any charges for providing the services of registration on its behalf. The Management Committee of Society may however lay down appropriate charges for the same after approval of their GBMs. The amount so decided may be collected by Society and suitable remuneration paid to the authorised signatures.

(Sandip Kapoor)

Capt (IN)

Addl. General Manager (L&S)

for Director General

please  
uploaded in AFNHB website  
as per the instructions of ACM (LBS)

Pragna  
AKO  
20 May 16